



CALIFORNIA
High-Speed Rail Authority

Supervising Transportation Engineer, Caltrans

3155 – Exam Code: 5PB07

Department(s): California High-Speed Rail Authority
Opening Date: July 1, 2015
Final Filing Date: Continuous Filing
Type of Examination: Departmental Open
Salary: \$9866.00 - \$11208.00

EQUAL EMPLOYMENT OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY?

Applicants who meet the Minimum Qualifications as stated on this bulletin may apply for and take this Training and Experience Evaluation at any time.

Once you have taken the Training and Experience Evaluation, you may not retake it for 6 months.

SPECIAL TESTING ARRANGEMENTS

If you require special testing arrangements due to a verified disability, medical condition or religious accommodation, you will be able to request a reasonable accommodation during the exam filing process.

If you have any questions, please contact the:

California Department of Human Resources' Contact Center at 1-866-844-8671

OR

California Relay Service at 7-1-1

Telecommunications Device for the Deaf (TTY) at (916) 654-6336*

(*) TTY is a telecommunications device that is reachable only from telephones equipped with a TTY device.

ELIGIBLE LIST INFORMATION

A merged eligible list will be established by the California Department of Human Resources for use by the California High-Speed Rail Authority. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. Eligibility expires 6 months after it is established. Competitors must then retake the Training and Experience Evaluation to reestablish eligibility.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

NOTE: All applicants must meet the education and/or experience requirements as stated on this examination bulletin as of the date the test is taken.

MINIMUM QUALIFICATIONS

Possession of a valid certificate of registration as a civil engineer issued by the California State Board of Registration for Professional Engineers.

And

Either 1

Experience: One year of [transportation engineering experience as a senior level engineer](#) in the California state service.

Or 2

One year of [supervisory or managerial experience equivalent in level to a Senior Transportation Planner](#) in the California state service. **and**

Two years of [civil engineering work at the Associate Engineer level](#) or higher in the California state service.

Or 3

Broad and extensive (more than five years) transportation engineering experience, two years of which are [equivalent in responsibility to the senior level engineer](#) in the California state service.

POSITION DESCRIPTION

In Headquarters, reviews or directs the review of plans, specifications, estimates, reports, and agreements as submitted by district offices; directs the preparation of specifications and special provisions, proposals and contracts; monitors and evaluates process compliance, program accomplishment and product quality; reviews or inspects projects and makes recommendations on difficult technical problems; makes or directs special studies and investigations or is responsible for a special function; directs the development of changes in policies, programs, standards and concepts. In a district, acts as Deputy to the District Director of Transportation or is in charge of and coordinates the work of an office or branch of the district; assists the District Director of Transportation in planning, organizing, and directing the work of the district; handles difficult technical and administrative problems; represents the Department of Transportation at meetings; prepares correspondence and reports. In a specialist assignment, acts as a departmental representative, specialist or consultant, and furnishes technical advice to departmental personnel on matters pertaining to a specific field of engineering or on a complex project or research study and writes technical articles.

EXAMINATION INFORMATION

TRAINING AND EXPERIENCE EVALUATION – Weighted 100%

The examination will consist solely of a Training and Experience Evaluation. To obtain a position on the eligible list, a minimum score of 70% must be received. An applicant will receive his/her score upon completion of the Training and Experience Evaluation process.

[Click here to preview the Training and Experience Evaluation.](#)

KNOWLEDGE AND ABILITIES

Scope

Knowledge of:

1. various phases of transportation and system planning.
2. transportation economics and financing.
3. factors which influence the impact of transportation facilities on the environment, the community and the economy.
4. principles and techniques of personnel management and supervision.
5. department's equal employment opportunity (EEO) objectives and labor relations.
6. a manager's role in safety, health, EEO and labor relations and the processes available to meet these program objectives.

Ability to:

1. administer an engineering program.
2. plan and direct the work of others.
3. judge work quality and performance.
4. prepare technical correspondence and complete, comprehensive reports.
5. Prepare articles for publication.
6. address an audience effectively.
7. analyze situations accurately and adopt an effective course of action.
8. communicate effectively.
9. effectively contribute to the Department's safety, health, EEO and labor relations objectives.

VETERANS' PREFERENCE

Veterans' Preference will be granted for this examination. Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, widow or widower of a veteran, or spouse of a 100 percent-disabled veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligibility list. This section shall not apply to any veteran who has been dishonorably discharged or released.

CAREER CREDITS

Career Credits **will not** be added to the final score for this exam, because it does not meet the requirements to qualify for Career Credits.

CONTACT INFORMATION

If you have any questions concerning this announcement, please contact:

The California Department of Human Resources Selection Division

1515 S Street, North Building, Suite 400

Sacramento, CA 95811-7258

1-866-844-8671

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GENERAL INFORMATION

Applications are available at www.jobs.ca.gov and local offices of the Employment Development Department.

If you meet the requirements stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be rated against a predetermined job-related rating, and all candidates who pass will be ranked according to their scores.

The California Department of Human Resources reserves the right to revise the examination plan to better meet the needs of the service, should the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules, and all competitors will be notified.

Candidates needing special testing arrangements due to a disability must mark the appropriate box on the application and contact the testing department.

Hiring Interview Scope: In a hiring interview, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight may be given to the breadth and recency of pertinent experience, and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development. For more information, you may refer to the classification specification <http://www.calhr.ca.gov/state-hr-professionals/pages/3155.aspx>.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless

otherwise stated on the bulletin.

Veterans' Preference: Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, Veterans' Preference will be awarded as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference. 2) An entrance examination is defined, under the law, as any open competitive examination. And 3) Veterans' Preference is not granted once a person achieves permanent civil service status.

Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application (Std. Form 1093), which is available at <http://jobs.ca.gov/Job/VeteransInformation>, and the Department of Veterans Affairs.

Bulletin Revision Date: 6/18/2015

SUGGESTED RESOURCES TO HAVE AVAILABLE WHEN BEGINNING THE TRAINING AND EXPERIENCE EVALUATION

Employment History: Job Titles, organization name and addresses, name of supervisors or persons who can verify your job responsibilities, and phone numbers of persons listed above.

Education: School name and address, degree(s) earned, date(s) attended, courses taken (Verifiable on a Transcript), person or office who can verify education, and phone numbers of persons listed above.

Training: Class titles, certifications received, name of a person who can verify your training and their contact information.

WHERE TO APPLY

Click the link at the bottom of this bulletin.

By clicking the link below, you will be directed to the Training and Experience Evaluation. Upon completion, the examination will be instantly scored.

[Click here to go to the Training and Experience Evaluation.](#)